Approved For lease 2005/102 Linux-RDP78-0048 00100190006-7

16 May1967

MEMORANDUM FOR THE RECORD

SUBJECT: Review of OC/RMS Schedule 50-67/09

1. The following information was furnished OC/RMS:

item 9.b. These files consist of background working papers on regulations drafted by OC. Despite the fact that RCB/SSS is office of record for this information, OC insists on a 20 year retention period.

item 12. This is supposed to be a central file of all in and out memos for OC. It has been in operation about one year.

2. Off hand, the memo file described in item 12 looks like it would be of value in documenting management and direction of the OC program. This file should be flagged for future evaluation when received by the Archives and Records Center.

Records Analyst

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